

## **Tongue River Valley Joint Powers Board Meeting**

### **Meeting Minutes**

*July 2, 2015*

*Present:* Peter Clark, Norm Anderson, Randy Sundquist, Joey Sheeley, Karen Walters, Chad Reed, Jack Fritz, Isaac Fritz, Dennis Wagner

*Next meeting:* July 22, 2015

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#### **I. Announcements**

#### **II. Approval of Minutes from June 24, 2015 Meeting, with corrections**

#### **III. Approval of Agenda**

Additions: None

Deletions: None

#### **IV. Discussion**

Old business: None

New business:

- The board individually ranked the 6 letters of interest that were rec'd. Factors considered included an understanding of the project, work-related experience and qualifications, and, to some extent, the workload of the interested firm.
- As we are sending RFPs to five firms, one of the 6 had to be eliminated. Based on the board's individual rankings and then a follow-up vote, Wenck was eliminated from consideration for the feasibility study.
- Peter will send an RFP letter to: WWC Engineering (Sheridan), Dowl (Sheridan), Gores and Associates (Riverton), Western Research (Cheyenne), and KLJ (Gillette).

#### **V. Public Communique**

- Dennis said he would prefer that all finals be local firms. Peter agreed that local businesses should get the highest consideration. He also asked if Steve Shute was still the consultant/project advisor. Peter and the board confirmed this.

The meeting was adjourned.