

Tongue River Valley Joint Powers Board Workshop

Meeting Minutes

December 18, 2013

Present: Peter Clark, Norm Anderson, Karen Walters, Randy Sundquist, Joey Sheeley, Bob Wood, Dennis Wagner, Linda Lofgren, Jeremy Smith, Dave Engels, Catherine Engels

Next meeting: 7 p.m, January 8, 2014. Lucille Alley Room, Dayton Town Hall

I. Announcements

None.

II. Approval of Agenda

Additions: Add discussion about SLIB grant application deadline. Add discussion about meeting times/dates.

Deletions: None

III. Discussion

Discussion about all old business as follows:

- We will go ahead and secure a post office box so we can get other paperwork for the checking account, tax ID number, liability pool, and bonding of account signatories finalized.
- The attorney agreement has been signed by Peter and returned to Tony Wendtland.
- It was decided that the Dayton Town Hall will be used as the permanent physical address for the TRV JPB.
- Jeremy Smith agreed to present at the legislative forum in January.
- The survey is being developed by Melissa Butcher. The plan is to have it sent by the end of the year so we have some response by the time we present to the legislative forum members.

New business:

- Peter will set up an e-mail account.
- MDU had planned to attend the meeting, but could not find anybody with the available time.
- SLIB application: Jeremy pointed out that we still can't technically apply for funds for a natural gas pipeline; the legislators will use our information from the January presentation to ask that the wording be amended to include gas pipelines. This will happen, probably, in March with approval slated for April. We should contact someone with the SLIB to discuss what to add to the cover letter so the application isn't rejected before the wording is changed. We will also need to show "good faith" in funding by applying for a JPB loan (can do that monthly) before the June awards. The legislative forum is our chance to explain what the JPB wants to do and engage our representatives in the discussion to show them how they can help. It would be helpful if we had a consultant on retainer to help with negotiations when necessary.

- Discussion moved to the JPB meetings: Randy suggested that we need to have more than one meeting a month for now. Peter suggested a meeting and a workshop until we have all documents and applications ready and/or submitted to the appropriate agencies. That said, Norm suggested a workshop on January 8, 2014, followed by a regular meeting on January 22.
- Randy suggested that we contact the Wyoming Pipeline Authority and find out if they have any interest in participating, per Steve's original discussion in July.
- Jeremy suggested that we start the search for an engineering firm to at least provide the feasibility analysis needed for the SLIB application.

Action Items for Next Meeting

Set-up email: Peter

Obtain P.O. box: Joey

Apply for Tax ID number: Peter

Find an engineering company: Randy

Research needs for grant application: Joey

Finalize public survey: Joey

Contact Wyoming Pipeline Authority: Joey

The meeting was then adjourned.