

## **Tongue River Valley Joint Powers Board Meeting**

### **Meeting Minutes**

*February 23, 2016*

*Present:* Peter Clark, Eric Lofgren, Joey Sheeley, Randy Sundquist, Karen Walters, Jack Fritz (WWC), Bob Wood, Melissa Butcher (PB Comm.), Norm Anderson

*Next meeting:* March 24, 2016

---

#### **I. Announcements**

#### **II. Approval of Minutes from January 21, 2016 Meeting**

#### **III. Approval of Agenda**

Additions:

Deletions: None

#### **IV. Discussion**

Old business: None

New business:

- *Financial report:* Approved payment of \$16,637.50 to WWC. Approved payment of \$11,010.00 to Pipeline Solutions for 2014-2015 work.
- *Feasibility study update (WWC).* Please see attached summary. Additions to that are added below.
  - Alignment Options: Randy asked when the preferred alternative will be decided. Jack: before the final draft; will ask Chad to provide preliminary alternative analyses before that.
  - Easements: No additions to the notes WWC provided.
  - Connection costs: No additions to the notes WWC provided.
  - Financial analysis: No additions to the notes WWC provided.
  - Operations and Maintenance: No additions to the notes WWC provided.
  - Funding: No additions to the notes WWC provided.
  - Draft report: No additions to the notes WWC provided.
  - Public Relations: Melissa provided the following: the website has been updated with current information and includes cost conversion estimates and a comment/question section. The cost conversion info will be made into posters for the first public meeting. The JPB agreed to have Melissa make them in a couple of different sizes for strategic placement around the TR Valley. She will also e-mail the graphics to the Towns of Dayton and Ranchester so they can be uploaded to the websites. The graphics will have a link that will push people to the JPB website. Some slight changes will be made to the newsletter, before it's sent, to clarify that the gas line, in the beginning, would only be able to service those within the municipal boundaries.
- *Facebook page:*

- Melissa's question was a simple "do we, or don't we." All agreed that it would help spread the information.
- 1- or 2-way communication? There are pros and cons for both, but the board agreed with Melissa that two-way communication and comments would be another source of information that can be used for the public info hearings.
- Moderator: Melissa will act as the moderator for now.

## **V. Public Communique**

Norm asked if Jack would write the SLIB grant proposal. Jack answered that they could certainly work up a cost estimate for that. Peter has already written two applications.

Bob asked what the deadline is for the application. Believe it's late summer, but the JPB will confirm. Bob also asked if the JPB will require hook-up when the line is installed. The JPB will have to look at a couple of options that are available before making a hard decision on that.

The meeting was adjourned.